



SAINT PAUL'S SCHOOL

Education in the Christian Brothers' Lasallian Tradition for over 100 years



The 2016-17 8th Grade Admission Process Student in Catholic Elementary School in Archdiocese of New Orleans

1. Attend our Open House for Prospective Students on **Saturday, October 31st at 1:00** in the **Briggs Assembly Center**.
2. Complete the Archdiocesan application your son will receive from his Catholic school or which you can download from Office of Catholic Schools website (<http://ocs.arch-no.org/secondary>). Return form directly to your son's school by **Wednesday, Nov 11th**. Principal will forward it to Saint Paul's along with your son's school record.
3. Complete and return to Saint Paul's the Saint Paul's Application for Admission Form by **Friday, November 13th**. Do not give it to elementary school. Registration fee is **NOT** due. Send no money at this time.
4. Submit a letter (1 page limit) by **Nov 13th from the applicant** to our Application Committee indicating why student wants to attend Saint Paul's and how he will benefit from our program.
5. Saint Paul's will send letters in mid-December confirming receipt of application material and providing details about **Application Day on January 9th, 2016**.
6. Attend Application Day Placement Test on **Saturday, January 9, 2016**, beginning at 8:00 a.m. A \$20 fee is due on testing day to cover the testing cost. Parents will receive test results. The fee should be brought to testing day, not given to elementary school. No student may attend Application Day at more than one school.
7. Students following the above procedures will be given priority in the admission process. Any application received after testing will automatically be moved to a "waiting pool" status.
8. **Saint Paul's will mail letters with admission decisions on Thursday, Feb. 25th, 2016**. Registration fee will then be due at that time. Scheduling will be held in late March.

*Please ask if you have any questions.
Thank you for your interest in Saint Paul's.*

The 2016-17 8th Grade Admission Process Student NOT in Catholic Elementary School in Archdiocese of New Orleans

1. Attend our Open House for Prospective Students on **Saturday, October 31st at 1:00** in the **Briggs Assembly Center**.
 2. Complete and return the Saint Paul's Application for Admission Form. Registration fee is **NOT** due. Send no money at this time
 3. Complete the Archdiocese of New Orleans application for admission form which can be obtained from Saint Paul's or downloaded from <http://ocs.arch-no.org/secondary> beginning **Nov 11th**.
 4. Submit the following documents by **November 13th**:
 - completed application;
 - copy of last year's final school report card;
 - copy of current report card for this year;
 - copy of at least one recent standardized test
 - one page letter from applicant indicating why student wants to attend Saint Paul's and how he will benefit from our program.
- Note: The above documents are the minimum. You may submit additional documentation if you wish.**
5. Saint Paul's will send letters in mid-December confirming receipt of application material and providing details about **Application Day on January 9th, 2016**.
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