



# SAINT PAUL'S SCHOOL

*Education in the Christian Brothers' Tradition for the Past 102 Years*

## The 2015-16 8<sup>th</sup> Grade Admission Process Student in Catholic Elementary School in Archdiocese of New Orleans

1. Attend our Open House for Prospective Students on **Saturday, November 1<sup>st</sup>, at 1:00** in the Briggs Assembly Center.
2. Complete and return to Saint Paul's the St. Paul's Application for Admission Form by **Friday, November 14**. Do not give it to elementary school. Registration fee is NOT due. Send no money at this time.
3. Complete the Archdiocesan application your son will receive from his Catholic school or which you can download from Office of Catholic Schools website (<http://ocs.arch-no.org/secondary>). Return form directly to your son's school by **Wednesday, Nov 12**. Principal will forward it to Saint Paul's along with your son's school record.
4. Submit a letter (1 page limit) by Dec 1 **from the applicant** to our Application Committee indicating why student wants to attend Saint Paul's and how he will benefit from our program.
5. SPS will send letters in mid-December confirming receipt of application material and providing details about **Application Day on January 10, 2015**.
6. Attend Application Day Placement Test on **Saturday, January 10, 2015**, beginning at 8:00 a.m. A \$20 fee is due on testing day to cover the testing cost. Parents will receive test results. The fee should be brought to testing day, not given to elementary school. No student may attend Application Day at more than one school.
7. Students following the above procedures will be given priority in the admission process. Any application received after testing will automatically be moved to a "waiting pool" status.
8. **SPS will mail letters with admission decisions on Thursday, Feb. 26<sup>th</sup>**. Registration fee will then be due at that time. Scheduling will be held in late March.

## The 2015-16 8<sup>th</sup> Grade Admission Process Student NOT in Catholic Elementary School in Archdiocese of New Orleans

1. Attend our Open House for Prospective Students on **Saturday, November 1<sup>st</sup>, at 1:00** in the Briggs Assembly Center.
2. Complete and return the tan St. Paul's Application for Admission Form. Registration fee is NOT due. Send no money at this time
3. Complete the Archdiocese of New Orleans application for admission form which can be obtained from Saint Paul's or downloaded from <http://ocs.arch-no.org/secondary> beginning **Nov 10**.
4. Submit the following documents by **November 14**:
  - completed application;
  - copy of last year's final school report card;
  - copy of current report card for this year;
  - copy of at least one recent standardized test
  - one page letter from applicant to indicating why student wants to attend Saint Paul's and how he will benefit from our program.

Note: The above documents are the minimum. You may submit additional documentation if you wish.

5. SPS will send letters in mid-December confirming receipt of application material and providing details about **Application Day on January 10, 2015**.
6. Attend Application Day Placement Test on Saturday, **January 10, 2015** beginning at 8:00 a.m. A \$20 fee is due on testing day to cover the testing cost. Parents will receive test results. The fee should be brought to testing day. No student may attend Application Day at more than one school.
7. Students following the above procedures will be given priority in the admission process. Applications received after testing will be in a "waiting pool."
8. **SPS will mail letters with admission decisions on Thursday, Feb 26<sup>th</sup>**. Registration fee will be due at that time. Scheduling will be held in late March.

*Please ask if you have any questions.  
Thank you for your interest in Saint Paul's.*



# SAINT PAUL'S SCHOOL

*Education in the Christian Brothers' Tradition for the Past 102 Years*

## The 2015-16 9<sup>th</sup> Grade Admission Process Student in Catholic Elementary School in Archdiocese of New Orleans

1. 9th grade spots are limited as 8th grade is our entry level grade. We give priority for 9th grade spots to siblings and students in Catholic elementary schools.
2. Attend our **Open House for Prospective Students on Saturday, November 1st, at 1:00** in the Briggs Assembly Center.
3. Complete and return the St. Paul's Application for Admission Form. Registration fee is NOT due.
4. Complete the white Archdiocesan application your son will receive from his Catholic school on **Nov 10** or which you can download from Office of Catholic Schools website (<http://ocs.arch-no.org/secondary>). Return form directly to your son's school by **Nov 12**. Principal will forward it to Saint Paul's along with your son's school record.
5. By **Dec 1**, submit a letter (1 page limit) from applicant to our Application Committee indicating why student wants to attend Saint Paul's and how applicant will benefit from our program.
6. A letter confirming receipt of application material and providing details of Application Day will be sent to you in mid-December.
7. Attend **Application Day Placement Test on Sat, Jan 10, 2015, at 8:00 a.m.** A \$20 fee is due on testing day to cover cost. Parents will receive results. The fee should be brought to testing day, not sent with application or given to elementary school. No student may test at more than one school.
8. Students following the above procedures will be given priority in the admission process. Any application received after testing will automatically be moved to a "waiting pool" status.
9. **Letters with admission decisions will be mailed on Thursday, Feb. 26, 2015.** If accepted, registration fee will then be due. Scheduling will be held in late March.

## The 2014-15 9<sup>th</sup> Grade Admission Process Student NOT in Catholic Elementary School in Archdiocese of New Orleans

1. 9th grade spots are limited as 8th grade is our entry level grade. We give priority for 9th grade spots to siblings and students from Catholic elementary schools. We will make every attempt to admit qualified 9<sup>th</sup> grade students.
2. Attend our **Open House for Prospective Students on Saturday, November 3<sup>rd</sup>, at 1:00** in the Briggs Assembly Center.
3. If you wish to apply, complete and return the Saint Paul's School Application for Admission form by **November 14**. Do NOT send any registration fee.
4. **Submit the following by November 14:**
  - completed application
  - copy of last year's final school report card;
  - copy of current report card for this year;
  - copy of at least one recent standardized test
  - one page letter from applicant indicating why student wants to attend Saint Paul's and how he will benefit from our program.
5. Letters confirming receipt of materials will be sent in mid-December. **NOTE: you are free to apply to another Catholic school at this time if you wish. Submitting documents does not assure an offer of admission. Documents of students not admitted will be destroyed or returned.**
6. 9<sup>th</sup> grade applicants from non-Catholic schools are encouraged to attend **Placement Test on Sat, Jan 10, 2015, at 8 am.** A \$20 fee is due on testing day to cover costs. Parents will receive test results. The fee should be brought to testing day, not sent with application or given to elementary school. Coming to **Application Day DOES NOT guarantee an offer of admission.** No student may attend Application Day testing at more than one school.
7. Letters concerning a student's admission status will be mailed on **February 26, 2015** following re-registration of our current 8th grade class which will determine how many 9<sup>th</sup> grade places we have.

*Please ask if you have questions.  
Thank you for your interest in Saint Paul's.*